

## Authorisation for Lodging Application Form

Are you moving in with someone else? In that case you need authorisation from the primary resident and the owner of the residence. With this authorisation you can register with the city at your new address.

### Personal information

Surname (family name)

First names

Date of birth

Place of birth

Citizen service number  
(Burgerservicenummer)

Phone number

Email address

### Current address

What is your current, old address?

Address

Postal code

City

Are people staying behind at this address?

No

Yes

If so, who is staying behind at this address?

### New address

What is the address to which you are moving?

Address

Postal code

City

Starting date at new address

Will you live at this address temporarily or permanently?

Temporarily

Permanently

Why are you moving to this address?

What is your relationship to the primary resident and/or owner of the residence?

Do you have minors moving house with you?

No

Yes

If so, provide their names and dates of birth.

Surname

First names

Date of birth

Surname

First names

Date of birth

### Attachments

Send the following documents to the city along with your application:

- A copy of a valid form of identification or residence permit for yourself and the primary resident or owner of the residence
- A copy of the primary resident's purchase agreement or rental agreement for the residence
- Authorisation from the legal guardian for a minor applicant (till 16 years of age)

Do you need permission from a housing association (see page 3)? If so, submit to the association a landlord's statement provided by the landlord at your previous residence.

### Signature

Place

Signature

Date

### Authorisation statement

*This section should be completed by the primary resident.*

#### Personal information

|   |                      |                |                      |
|---|----------------------|----------------|----------------------|
| Surname   | <input type="text"/> |                |                      |
| First names                                     | <input type="text"/> |                |                      |
| Date of birth                                   | <input type="text"/> | Place of birth | <input type="text"/> |
| Citizen Service Number<br>(Burgerservicenummer) | <input type="text"/> | Phone number   | <input type="text"/> |
| Email address                                   | <input type="text"/> |                |                      |

As primary resident, I hereby give permission to the individual listed above to live at my address. I give permission for this individual to register at my address in the city's personal records database (Basisregistratie Personen).

As primary resident I am responsible for any nuisance caused by the lodger. I am also aware of the consequences the lodging can have for my rent subsidy, welfare and taxes.

|       |                      |           |                      |
|-------|----------------------|-----------|----------------------|
| Place | <input type="text"/> | Signature | <input type="text"/> |
| Date  | <input type="text"/> |           | <input type="text"/> |

### Authorisation by owner

*Is it a rental property and the primary resident is not the owner? Then authorisation is needed from the owner (private owner or housing association).*

As owner of the residence I hereby give permission to the individual listed above to live at the address listed above.

|                     |                      |                                    |
|---------------------|----------------------|------------------------------------|
| Name                | <input type="text"/> |                                    |
| Housing association | <input type="text"/> |                                    |
| Place               | <input type="text"/> | Housing association official stamp |
| Date                | <input type="text"/> |                                    |
| Signature           | <input type="text"/> |                                    |

You can use this completed and signed form to inform the city of your change of address. Scan the form and send it through the contact form at [www.delft.nl/contact](http://www.delft.nl/contact). Or by post to: Gemeente Delft, Interne dienstverlening, Postbus 78, 2600 ME Delft.